

Student Success Committee

Meeting Start Date and Time: October 2, 2014 2pm-3:30pm

Location: Library Conference Room

Attendees

| | | | |
|-------------------|------------------|----------------|----------------|
| Najia Azizi | Luci Castruita | Carolyn Hodge | Luanna Waters |
| Dr. Susan Lee | Huong Vu | Jesse Gonzalez | Dr. Karl Debro |
| Dr. Mayra Padilla | Agustin Palacios | Patty Herrera | Kelly Ramos |

Agenda Item: Call to Order

Agenda item led by: Mayra Padilla

Agenda Item: Approve Agenda and Minutes

Agenda item led by: Mayra Padilla

Notes:

Karl moved to accept minutes as is, Agustin seconds the motion

All in favor:

Classified- approved

Managers- approved

Faculty- approved

Students- approved

Karl moved to amend the agenda to add accreditation to the agenda, Agustin seconds the motion

All in favor:

Classified- approved

Managers- approved

Faculty- approved

Students- approved

Agenda Item: Confirm Committee Roster and Confirm Standing Meeting Day and Time

Agenda item led by: Mayra Padilla

Notes:

Future Meeting Dates and Time will stay the same (First Thursday of the month from 2pm-3:30pm)

Official Committee Voting Members and Speakers for each constituency group

Faculty- Luci Castruita and Agustin Palacios (voting members) speaker: Agustin

Classified- Kelly Ramos and Patty Herrera (voting members) speaker: Patty

Managers- Karl Debro and Mayra Padilla (voting members) speaker: Karl

Students- Huong Vu and Luanna Waters (voting members) speaker: Huong

Agenda Item: Elect a committee Chair

Agenda Item led by: Mayra Padilla

Notes:

Karl motions to elect Mayra Padilla for committee chair, Agustin seconds the motion, Mayra accepts the position as chair

All in favor:

Classified- approved

Managers- approved

Faculty- approved

Students- approved

Agenda Item: Discuss Mission and Vision Statement

Agenda Item led by: Mayra Padilla

Notes:

Vision: All constituencies throughout the campus community collaborate to maintain a culture of student access, equity and success.

Drafts to consider and work on:

Two Options of Edits:

1.) The committee will ensure that a student success lens is used in institutional decision making and actions. The committee will develop a model to facilitate the use of data and inquiry in order to generate recommendations to college governance bodies related to student success to create a culture of collaboration and advocacy within the campus community that ensures access, equity and success for all students, especially for our underserved populations.

2.) The committee will ensure that a student success lens is used in institutional decision making and actions. The committee will use data and inquiry to make recommendations to college governance bodies related to student success to create a culture of collaboration and advocacy within the campus community that ensures access, equity and success for all students, especially for our underserved populations.

Karl motions to accept the vision statement, Agustin seconds the motion

All in favor of motion:

Classified- approved

Managers- approved

Faculty- approved

Students- approved

Mayra will send out the mission statement for committee members to provide additional feedback on by **Friday, October 3, 2014**. We will revisit the mission statement next meeting.

Agenda Item: Equity Plan

Agenda item led by: Mayra Padilla

Notes:

The deadline has been extended which gives us more time to collaborate on editing the draft document to present to college council for approval.

Mayra wants to know if subcommittees would like to be formed to work on the evaluation and schedule process. We need to establish a way in which we will inquire about each of the indicators in the equity report and develop action plans for additional data to recommend and implement an action plan.

How do we want to take the information out to the campus?

Agustin- Council of Chairs

Najia- Student Services Forum Meeting

Luci- Counseling Department Meeting

Huong- ASU and tutoring

Mayra- will commit to going through the report and data with everyone who wants an overview to prepare to speak to the different departments

Carolyn- with Agustin

Susan- Management Council

Kelly- classified senate

Karl- management council

Patty- financial aid

Next week we will meet for the preparation for those who want an overview before going to the talks and then the next meeting we will share the dates of when we will be meeting with the various groups

Ideas:

Budget Allocation Process: We may want to develop a rubric for the Budget Committee to use to have a student success lens in making decisions on how to allocate funding to departments and programs.

All College Day: presenting models of programs and services that are sensitive to the needs of the students that are underprepared

Action! Email Mayra the programs that are already engaged in sensitive and mindful practices that are helping our underserved populations

Due date: By November 6th

Action assigned to: Dr. Susan Lee

Question: Can we survey to see how we took the information out to the campus to review our strategy and make improvements if needed?

Project: Disseminating Information Across Campus

Question asked by: Dr. Karl Debro

Agenda Item: Closing Thoughts & Next Steps

Agenda item led by: Mayra Padilla

Notes: NONE

Agenda Item: MEETING ADJOURNED

Agenda item led by: Mayra Padilla

Notes:

Kelly motions to adjourn the meeting and Karl seconds

All in Favor:

Classified- approved

Managers- approved

Faculty- approved

Students- approved

Meeting Adjourned at 3:15pm